

STUDENT REQUEST TO DEFER/SUSPEND

Application fee for course deferment/suspension may apply according to **AHTS Fees and Charges** information available on official website.

Course deferment/suspension can only be requested and granted twice. After the second time where the deferment/suspension is granted, the student can only apply for course withdrawal and re-enroll the course if needed.



TRAINING &
EDUCATION

Personal Details	
AHTS Student ID:	Date of Birth:
Family Name:	Given Names:
Student Visa (please tick) <input type="checkbox"/> Yes <input type="checkbox"/> No	
Postal Address:	
Contact Phone Numbers (day):	Email Address:
Course Information	
Course Name:	
Course Start Date: ____ / ____ /20 ____	
Course Finish Date: ____ / ____ /20 ____	
Visa Status:	
Overseas Student Health Cover Expiry Date:	
Outline your reasons for deferral/suspension and attach supporting evidence (E.g. Visa refusal letter; doctor certificate; flight ticket):	

I have read and understand the refunds policy on my letter of offer and I certify that all information on this form, including supporting documentation and evidence, is correct.

Signature: _____ Date: ___ / ___ /20___

Are you under 18 years old? Yes No

If yes, your parent or guardian must sign below:

Parent/Guardian Name: _____

Signature: _____ Date: ___ / ___ /20___

Application forms not signed by the student and where applicable Parent/Guardian will not be accepted.

OFFICE USE ONLY

REQUEST GRANTED

REQUEST DECLINED

Additional Comments: _____

Student Notified	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Trainer Notified	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Student Support Notified	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Letter of Offer Updated (if applicable)	By:	Date:
PRISMS Updated	By:	Date:
VETtrak Updated (if applicable)	By:	Date:
Student Portal/Other Database Updated (if applicable)	By:	Date: