



TRAINING &
EDUCATION

CRICOS Admissions Policy

Document Name and Number:	Version and Date:	Responsible Person:	Purpose and Comments:
CRICOS Admissions Policy	Dec 2020/V1.3	PEO and/or CEO and/or nominee	Ensure compliance with National Code of Practice for Providers of Education and Training to Overseas Students 2018 and Education Services for Overseas Students Act 2000 (ESOS Act)

| RTO No 0137|CRICOS Code 01774A |

Policy scope

International Students Admissions

Policy purpose

This document outlines the policy position that the organisation undertakes to screen applicants for suitability to study in registered courses and programs to ensure compliance.

Policy statement

The PEO and/or CEO and/or the delegate will determine the suitability of a prospective student to enrol in a course of study. The determining criteria are reviewed annually with the course deliverers.

VET sector students will be determined to be suitable for a course if through their application they can demonstrate they meet the requirements for the course(s) as set out in the entry requirements in the course marketing material and the information contained in the Training and Assessment Strategy for the course including but not limited to:

- Are aged 16 years or older
- Meet the minimum English language requirements for the course
- Meet the minimum Academic requirements for the course
- Have all of any other prescribed course pre-requisites (if applicable)
- Are not currently enrolled with another provider
- That the course offered meets the visa requirements for students from a particular country

Academic Entry Requirement

Each individual course at AHTS has particular academic entry requirements that students must meet to be eligible for enrolment in that course. The specific

academic entry requirements for each course are contained in the Training and Assessment Strategy and published on AHTS official website.

The minimum academic entry requirements are:

- Certificate III courses – satisfactory completion of Year 10 or equivalent schooling and be at least 16 years of age
- Certificate IV courses - satisfactory completion of Year 11 or equivalent schooling and be at least 17 years of age
- Diploma courses - satisfactory completion of Year 12 or equivalent schooling **OR** Australian Qualifications Framework (AQF) Level 4 qualification and be at least 18 years of age
- Advanced Diploma courses - satisfactory completion of Australian Qualifications Framework (AQF) Level 5 qualification and be at least 18 years of age
- Participate in a suitability interview for your chosen qualification

Note:

Most Foundation Studies Programs, particularly those offered by Australian Universities, are deemed equivalent to Year 12.

English Language Proficiency

The English language entry requirement for all courses is IELTS: 5.5 overall with no band less than 5 or equivalent. The student must provide a certified copy of their IELTS test or evidence of an equivalent.

Qualifications recognised by AHTS as equivalent to an IELTS 5.5 overall score upon completion are as published on AHTS official website.

Other circumstances where the IELTS requirement may be waived is where there is evidence of:

- Successful completion, within the last two years, of a senior secondary or tertiary level course, undertaken in Australia in English
- Successful completion, within the last two years, of a CRICOS registered course at AQF Level 4 or above delivered in Australia in English

If students are unable to provide evidence of their English language level during application, they can undertake the AHTS pre enrolment LLN test.

The pre enrolment LLN testing and interview are designed to indicate whether a prospective student from non-English speaking backgrounds possesses sufficient language proficiency and numeracy/maths skills to enter a course.

All pre enrolment LLN testing is by written test and a suitability interview undertaken via skype or face to face interview with the Admission staff or supervised by an authorised Agent of the organisation.

The following table provides the % result required for a satisfactory result in the LLN test required for the student to be deemed suitable for the course:

<i>Cert III Qualification Pre-enrolment LLN</i>		
Section	Assessment Criteria Achieved	Result
Reading and Writing	85% of all responses correct	Satisfactory
Numeracy and Mathematics	85% of all responses correct	
Vocabulary and Grammar	85% of all responses correct	

<i>Certificate IV, Diploma and Advanced Diploma Qualification Pre-enrolment LLN</i>		
Section	Assessment Criteria Achieved	Result

Reading and Writing	85% of all responses correct	Satisfactory
Numeracy and Mathematics	85% of all responses correct	
Speaking	85% of all responses correct	

The organisation uses this information to determine whether the student applicant will be required to undertake additional support units alongside their qualification, or undertake a pathway course before commencing their chosen qualification.

Legislative/statutory requirements

- [National Code of Practice for Providers of Education and Training to Overseas Students 2018](#)
- Education Services for Overseas Students Act 2000 (ESOS Act)

Associated documents

National Code 2018 Factsheets

[General Factsheet](#)

[Standard 1: Marketing information and practices](#)

[Standard 2: Recruitment of an overseas student](#)

[Standard 3: Formalisation of enrolment and written agreements](#)

[Standard 4: Education Agents](#)

[Standard 5: Younger overseas students](#)

[Standard 6: Overseas student support services](#)

[Standard 7: Overseas student transfers](#)

[Standard 8: Overseas student visa requirements](#)

[Standard 9: Deferring, suspending or cancelling the overseas student's enrolment](#)

[Standard 10: Complaints and appeals](#)

[Standard 11: Additional requirements](#)

Requirements

Students are subject to Attendance and Academic Progress requirements during the course of their study

Risk Management

This policy assists appropriate admissions decisions

Note

Applicants with a disability should indicate in the appropriate section of the enrolment form their disability status and may be asked for further details for AHTS to assess, consider and implement any reasonable study adjustment requirements.

Letter of Offer is provided to Student once their enrolment application has been approved.

No course fees (apart from enrolment fees) are charged until the Letter of Offer has been signed.

Any variations to this policy and associated information will be provided in the course information, enrolment application and/or the letter of offer and will be deemed to have been approved by the PEO and/or the CEO.

Appendix 1

English Language Requirements

Successful completion of the following qualifications has been recognised as equivalent to the IELTS 5.5 overall score.

Where ELICOS courses, from other providers, only state the equivalence to the overall IELTS score, a minimum band score is not required.

Name of Course/Test	IELTS 5.5 overall with a minimum of 5.0 in all bands
TOEFL (Test of English as a Foreign Language) - iBT	Score of 46, with reading: 4-7, listening: 4-6, speaking: 14-15, and writing: 14-17
Pearsons Test of English (PTE) Academic	Minimum 36 with 29 in all for communicative skills ((listening, reading, writing and speaking)
Occupational English Test OET	Score of 200-290
Cambridge Certificate of Advanced English (CAE)	Overall score of 162 with a minimum of 154 in all bands
Cambridge First Certificate of English (FCE)	
Intensive English Language Institute (IELI)	English for Academic Purposes 2 (C grade)
English College of Adelaide	English for Direct Entry Level 1, C grade in all skills
South Australian College of English (SACE)	English for Tertiary Studies I
Eynesbury College	English for Academic Purposes (EAP2)
	Eynesbury Foundation Students Program, score of 250/500 with score of 55% or higher for Language & Communication subject
Kaplan International English (KIE)	Intensive English, Higher Intermediate or above
TAFE SA English Language Centre	English for Academic Purposes (EAP20)
International Baccalaureate	English A or B grade (score of 5-7)
ILSC Language Schools	12 weeks of the EAP Program or 12 weeks of the IELTS Mastery Program, achieving I3 level